

# CORPORATION OF THE MUNICIPALITY OF CALVIN

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February 21, 2019

## NOTICE OF REGULAR MEETING

To: Mayor and Council

The Regular Meeting of Council will be held in the Calvin Community Centre at 7 p.m. on Tuesday February 26, 2019.

If you are unable to be in attendance it is greatly appreciated that you notify the undersigned in advance.

*Please be reminded that;*

*You may file your completed "Financial Statement – Auditor's Report Form 4" as of January 2, 2019. Final deadline for filing is March 29, 2019 @ 2 p.m.*

Thank you.

Best regards;

Lynda Kovacs  
Clerk-Treasurer

Cindy Pigeau  
Deputy Clerk-Treasurer

CORPORATION OF THE MUNICIPALITY OF CALVIN

**AMENDED AGENDA**  
**REGULAR COUNCIL MEETING**  
**Tuesday February 26, 2019 at 7:00 p.m.**  
**Calvin Community Centre**

1. **CALL TO ORDER**
2. **WRITTEN DISCLOSURE OF PECUNIARY/CONFLICT OF INTEREST**
3. **PETITIONS AND DELEGATIONS**                      **Eau Claire EMC Social Committee – Request to Speak to Council**  
**Re: – Requesting Use of Calvin Municipal Fields, Ice Rink and**  
**Community Centre during Snow Fest to be held on**  
**Saturday, March 9, 2019**
4. **REPORTS FROM MUNICIPAL OFFICERS**
5. **REPORTS FROM COMMITTEES**
6. **ACTION LETTERS**
  - A) Minutes of Council Meeting                      Adopt Minutes of Tuesday February 19/19
  - B) Clerk’s Report 2019CT 04 &  
By-law No. 2019-005                      Report Re: Tree Canopy and Natural Vegetation Policy  
(Mandatory) & By-law to Adopt
  - C) Clerk’s Report 2019CT 05 &  
By-law No. 2019-006                      Report Re: Pregnancy and Parental Leave for Members  
of Council (Mandatory) & By-law to Adopt
  - D) By-law 2019-007                      Appoint Integrity Commissioner - Expertise for Municipalities  
(E4m)
  - E) Part-Time Temporary Landfill Attendant                      Recommendation from Coun Maxwell/Hiring Team  
RE: Part-Time Temporary Landfill Attendant  
- Start Date Set at Tuesday March 5, 2019
  - F) MBEDC                      Resolution to Pay Year 2 of 4 Year Commitment  
Invoice – Due April 1, 2019
  - F) Eau Claire Evangelical Missionary Church  
(EMC) Social Committee                      Resolution Re: March 9, 2019 Use of Municipal Fields, Ice Rink  
and Community Centre
7. **INFORMATION LETTERS**
  - A) Minister of Finance – Vic Fedeli                      Update on 2019 OMPF Funding
  - B) 2018 Audit                      Copy of 2018 Surplus Analysis
  - C) AGCO (Alcohol and Gaming Commission  
Ontario)                      Municipalities and Lottery Licensing Information

- D) Royal Canadian Legion Military Service Recognition Book – Sponsoring Advertisement And Price List
- E) Municipality of Neebing Resolutions of Neebing Council Respecting ROMA RE: Zone 9

**8. INFORMATION LETTERS AVAILABLE**

- 9. **OLD AND NEW BUSINESS**
  - 2019 Preliminary Budget Discussion with Department Heads
  - Review of Rec Committee By-laws, 2018 Revenues/ Expenditures (Recreation 2018 Year End Numbers)/ Rec Committee Mandate/ Low Risk Insurance/Hall Rental Fee Schedule

**10. ACCOUNTS APPROVAL REPORT**

**11. CLOSED PORTION**

**12. BUSINESS ARISING FROM CLOSED SESSION**

**13. NOTICE OF MOTION**

**14. ADJOURNMENT**

CORPORATION OF THE MUNICIPALITY OF CALVIN  
MINUTES OF THE REGULAR MEETING TUESDAY FEBRUARY 19, 2019

The regular meeting of Council was held this date at the Calvin Community Centre. Present were Mayor Pennell, Deputy Mayor Cross, Coun Maxwell, Coun Olmstead, Coun Grant, Chris Whalley, Jacob Grove, Dean Maxwell, Cindy Pigeau and Lynda Kovacs.

Regrets: None                      Guests: 5

The meeting was called to order at 7:00 p.m. by Mayor Pennell

PECUNIARY/CONFLICT OF INTEREST:                      None

PRESENTATIONS/DELEGATIONS:                      None

2019-023                      MINUTES OF COUNCIL MEETING

Moved by Coun Maxwell and seconded by Coun Olmstead that the Minutes of the regular meeting of Council held on Tuesday January 22, 2019 be hereby adopted and signed as circulated.

Carried

2019-024                      ENTER INTO CONTRACT FOR INTEGRITY COMMISSIONER SERVICES

Moved by Coun Olmstead and seconded by Coun Maxwell that Council hereby authorizes the Clerk-Treasurer to contact Expertise for Municipalities (E4m) to proceed with preparing and entering into a contract for Integrity Commissioner services as of March 1, 2019 and as per their proposal dated June 3, 2018.

Carried

2019-025                      BY-LAW 2019-004 APPOINT CINDY PIGEAU CLERK-TREASURER (MARCH 1, 2019)

By-law No. 2019-004 being a by-law to appoint a Clerk & Treasurer for the Corporation of the Municipality of Calvin. This By-law received 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> reading and finally passed before an open Council on this date.

Carried

2019-026                      MUNICIPAL INSURANCE RENEWAL

Moved by Coun Olmstead and seconded by Coun Maxwell that Council has received and reviewed the 2019-2020 municipal insurance renewal documents as presented by Municipal Insurance Services Ltd. (M.I.S.) dated January 25, 2019; and notes the increase of 2.9% (\$737.00) over the previous year and hereby authorizes the Clerk-Treasurer to bind the Premium and Coverage Summary and M.I.S. to proceed to issue and invoice the applicable policy documents.

Carried

2019-027                      APPLICATION TO JENNY'S HEROES CANADA GRANT PROGRAM

Moved by Coun Cross and seconded by Coun Grant that Council has been informed and understands that the Ontario Fire Services Equipment Grant under Jenny's Heroes Canada in partnership with the Ontario Association of Fire Chiefs, is a program to help small, volunteer firefighter-based departments purchase gear, equipment and/or technology up to \$25,000, to assist them in providing emergency first response in their community; and further that Calvin Fire Department seeks Council approval to prepare and submit an application to this funding program by the deadline of Friday, June 14, 2019, for the purchase of a Hurst Combi E-Tool.

Carried

2019-028 MATTAWA BONFIELD ECONOMIC CORPORATION COMMITMENT

Moved by Coun Grant and seconded by Coun Cross that Council hereby authorizes payment of the invoice for Year 2 of 4 Year commitment to the Mattawa Bonfield Economic Development Corporation (MBEDC) as received and as per their previously approved 2018-2023 finalized budget and organizational focus, for their 2019-2020 fiscal year.

Deferred to February 26, 2019 Council meeting or March 12, 2019 Council Meeting

2019-029 SHARED BUILDING SERVICES WITH THE MUNICIPALITY OF EAST FERRIS

Moved by Coun Cross and seconded by Coun Grant that Council is in agreement to have Papineau-Cameron Township prepare and draft a billing service agreement, to provide our Shared Chief Building Official (between Papineau-Cameron, Calvin and Mattawan) to the Municipality of East Ferris for Building Department Services.

Carried

2019-030 CASSELLHOLME REDEVELOPMENT CONTINUING COMMITMENT

Moved by Coun Cross and seconded by Coun Grant that Whereas the Municipality of Calvin reaffirms our continuing commitment to proceeding with the Cassellholme redevelopment as per Council Resolution 2018-037, dated March 13, 2018, and whereas at their 18 December, 2018, Board meeting, the Cassellholme Board released South Algonquin from their future major capital contributions (those beyond the scope of the Long Term Care Act) towards the Cassellholme redevelopment and, that any further changes in regard to the redirection of South Algonquin’s share of the operating costs, are to be taken up by South Algonquin directly within the Ministry of Health and Long Term Care, and whereas it was agreed among the municipalities participating at Cassellholme Board meeting on 24 January, 2019 that this would be acceptable, and whereas we direct Mayor Ian Pennell of the Municipality of Calvin to write immediately to the Minister of Health and Long-Term Care, the Hon. Christine Elliott (copied to Finance Minister Vic Fedeli) asking that South Algonquin not be included in the amendments that are required to reconfigure the Board of Management for the District of Nipissing East (Schedule 4 of *Ontario Regulation 79/10*); we therefore ask the Minister to direct her officials to work with Cassellholme in order to obtain all of the government approvals that are necessary to proceed with the redevelopment and to do so as soon as is reasonably possible; and further that a copy of this Resolution be copied to MPP Vic Fedeli, Minister of Health and Long Term Care Christine Elliott and Jamie Lowery, CEO Cassellholme.

**Recorded Vote Requested by Coun Grant**

Coun Cross	Yea	Coun Olmstead	Yea
Coun Grant	Nay	Mayor Pennell	Yea
Coun Maxwell	Yea		

Carried

2019-031 APPROVAL TO PURCHASE A PORTION OF 2019 WINTER SAND

Moved by Coun Grant and seconded by Coun Cross that Council hereby authorizes the Road Superintendent to purchase a portion of the 2019 Winter Sand in advance of the approval of the 2019 Budget due to the fact that the extreme winter weather we have experienced has caused the current sand supply to run low.

Carried

2019-032 DONATION OF 4 CAMERA SECURITY SYSTEMS AND USED MONITORS

Moved by Coun Grant and seconded by Coun Olmstead that Council hereby gratefully accepts the generous donation from Sandy Cross of two Lorex, 4 camera security systems and two used monitors which will be added to the asset listing of the Municipality and are to be installed at the Calvin Fire Hall and at the Municipal Garage for security surveillance purposes.

Carried

2019-033 DISBURSEMENTS

Moved by Coun Grant and seconded by Coun Cross that the disbursements dated February 8, 2019 in the amount of \$49,776.05 and February 15, 2019 in the amount of \$16,627.87 be hereby authorized and passed for payment.

Carried

2019-034 ADJOURNMENT

Moved by Coun Cross and seconded by Coun Grant that this regular meeting of Council now be adjourned at 9:55 p.m.

Carried

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Mayor

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Clerk

**MUNICIPALITY OF CALVIN**

**2019CT 04 - REPORT TO COUNCIL**

REPORT DATE: February 21, 2019

ORIGINATOR: Lynda Kovacs; Clerk-Treasurer/Cindy Pigeau; Deputy Clerk-Treasurer

SUBJECT: **RE: Tree Canopy and Natural Vegetation Policy**

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**BACKGROUND**

EFFECTIVE DATE MARCH 1, 2019 BILL 68, MODERNIZING ONTARIO'S MUNICIPAL LEGISLATION ACT, 2016  
SUMMARY OF KEY PROVINCIAL PROPOSALS

Under Bill 68 passed in early 2017 under the Climate Change category the province enacted that:

- “Existing broad powers to clarify the power to pass by-laws respecting climate change; that municipalities may provide for or participate in long-term planning for energy use in the municipality.
- Provide additional powers to pass by-laws respecting the protection and conservation of the environment in accordance with regulations.
- Require municipalities to adopt a policy with respect to the manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality.”

From AMO review of Bill 68.

Municipalities will be **required to have a policy** pertaining to protection and enhancement of their tree canopy and natural vegetation. There would be a new requirement for municipalities to adopt and maintain a policy with respect to “[t]he manner in which the municipality will protect and enhance the tree canopy and natural vegetation in the municipality”. Note that the amended legislation would require municipalities to have a plan that not only protects their tree canopy and natural vegetation, but also enhances it. These changes will bolster the good work of many Ontario municipalities, some of whom are already global leaders in this area, and will provide impetus to other municipalities to begin developing plans.

Municipalities will have clearer jurisdiction to regulate with respect to climate change and energy conservation

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**RECOMMENDATION**

That By-Law No. 2019-005 Tree Canopy and Natural Vegetation Policy be considered and as mandated be adopted by Council.

Respectfully submitted,  
Lynda Kovacs  
Clerk-Treasurer

Cindy Pigeau  
Deputy Clerk-Treasurer

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2019-005

**BEING A BY-LAW TO ADOPT A POLICY REGARDING TREE CANOPY AND NATURAL VEGETATION FOR THE MUNICIPALITY OF CALVIN.**

WHEREAS the Council of the Municipality of Calvin deems it advisable to adopt a Policy under Responsible and Flexible Government regarding the manner in which the tree canopy and natural vegetation will be protected and enhanced within the Municipality of Calvin, as required pursuant to the Municipal Act, 2001, c.25, Section 270 (1) (7);

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:**

1. That the Policy regarding Tree Canopy and Natural Vegetation, be hereto attached as Schedule "A".

And

2. That this by-law shall come into full force and effect immediately upon final passing of same.

READ A FIRST TIME THIS \_\_\_\_ day of \_\_\_\_\_, 2019.

READ A SECOND AND THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK- TREASURER





# Tree Canopy and Natural Vegetation Policy

*Municipality of Calvin*

**Important Disclaimer:** this policy complies with the relevant provisions of the *Municipal Act, 2001*, SO 2001, c 25 (the “*Act*”). If you have any questions or concerns about this policy or how to implement it, please contact Wishart Law Firm LLP. Wishart Law Firm LLP is not responsible for the results of any edit to this policy other than as expressly authorized or directed by Wishart Law Firm LLP.

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**Funding for this policy has been provided by Expertise for Municipalities (E4m)**

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## 1. Background

Section 270(1)(7) of the *Municipal Act, 2001*, SO 2001, c 25 requires the Municipality of Calvin (the “Municipality”) to adopt and maintain a policy setting out the manner in which the Municipality will protect and enhance the tree canopy and natural vegetation in the Municipality.

## 2. Recognition of resource abundance and commercial use

Being in rural or northern Ontario, the Municipality has an abundance of trees and natural vegetation. These resources play a vital role in supporting and sustaining local commercial uses including, but not limited to, pulp and paper, forestry, wood fibre and wood processing. Whether for individuals harvesting firewood or large scale industrial facilities, the Municipality recognizes the need to protect and enhance its trees and natural vegetation while at the same time ensuring they continue to be available for vital economic development.

## 3. Application

This policy applies to all properties and development, on public and private lands, within the Municipality. It is a resource which can be referred to and utilized as establishing guiding principles for residential, commercial and public purposes.

## 4. Definitions

“Natural vegetation” means the native plant life that grows naturally without human intervention in a geographic region.

“Shoreline buffer” means a treed or vegetated strip of land that borders a creek, river or lake.

“Tree canopy” means the layer of tree leaves, branches and stems that cover the ground when viewed from above.

## 5. Purposes

- To recognize the benefits to the Municipality from protecting and enhancing its tree canopy and natural vegetation.
- To promote understanding and appreciation of the Municipality’s tree canopy and natural vegetation.
- To support a robust tree canopy and high quality natural vegetation in the Municipality

and their contribution to sustainable development.

- To promote biodiversity in the Municipality.
- To reflect and promote awareness of current and future environmental qualities, issues and benefits.
- To confirm the importance of the wood/fibre industry in the local economy.

## 6. Planning

When development is considered, the Municipality will apply creative approaches to planning to protect and enhance its tree canopy and natural vegetation so as to ensure the Municipality's amenity values and identity is enhanced as it grows.

## 7. Education and Advice

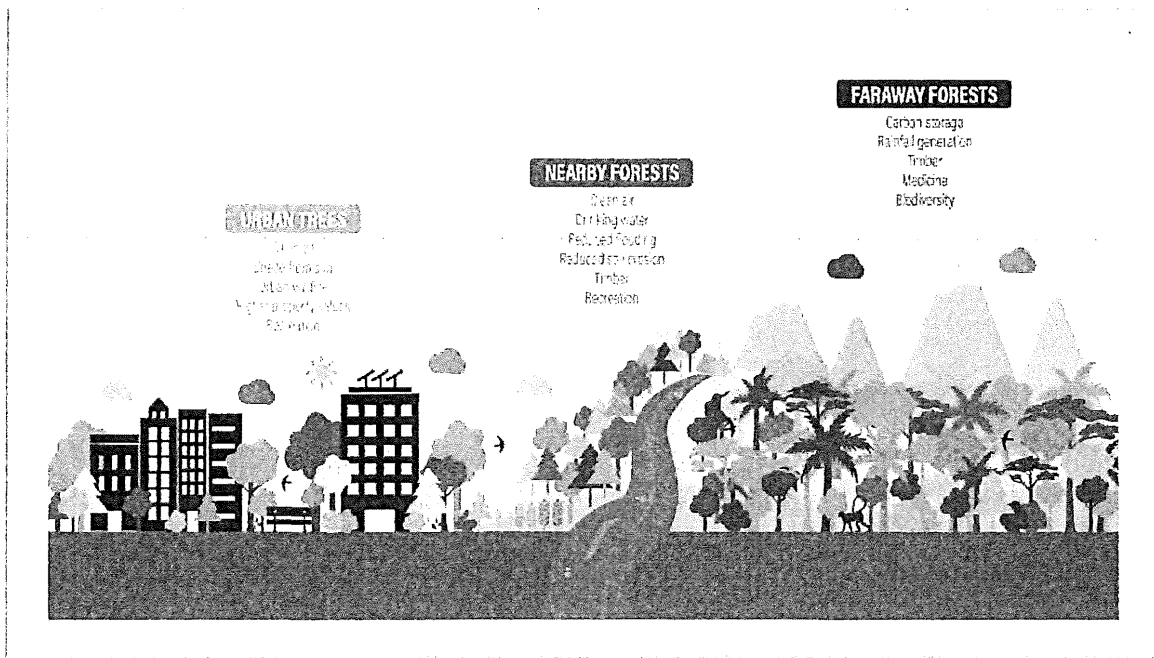
The Municipality will promote understanding of the benefits of protecting and enhancing its tree canopy and natural vegetation by promoting community education programs and working with developers and community organizations.

## 8. Tree Canopy and Natural Vegetation Benefits

There are many benefits the Municipality stands to gain from protecting and enhancing its tree canopy and natural vegetation, including:

- **Reduced heating/cooling costs:** trees and natural vegetation shield against wind and snow and can also insulate buildings in the winter reducing heating costs. Canopy shade can also reduce cooling costs.
- **Increased property value:** studies have shown general increases of up to 37% in residential property values associated with the presence of trees and natural vegetation on a property.
- **Improved quality of life:** time spent in greenspace improves mental health and well-being across numerous dimensions from stress reduction to physical activity.
- **Better economy:** trees and natural vegetation are a key driver of the local economy and play an important role in economic development.
- **Provide wildlife habitat:** trees and natural vegetation create an ecosystem to provide habitat and food for birds, mammals and insects.
- **Better air quality:** trees and natural vegetation filter out many common airborne pollutants.

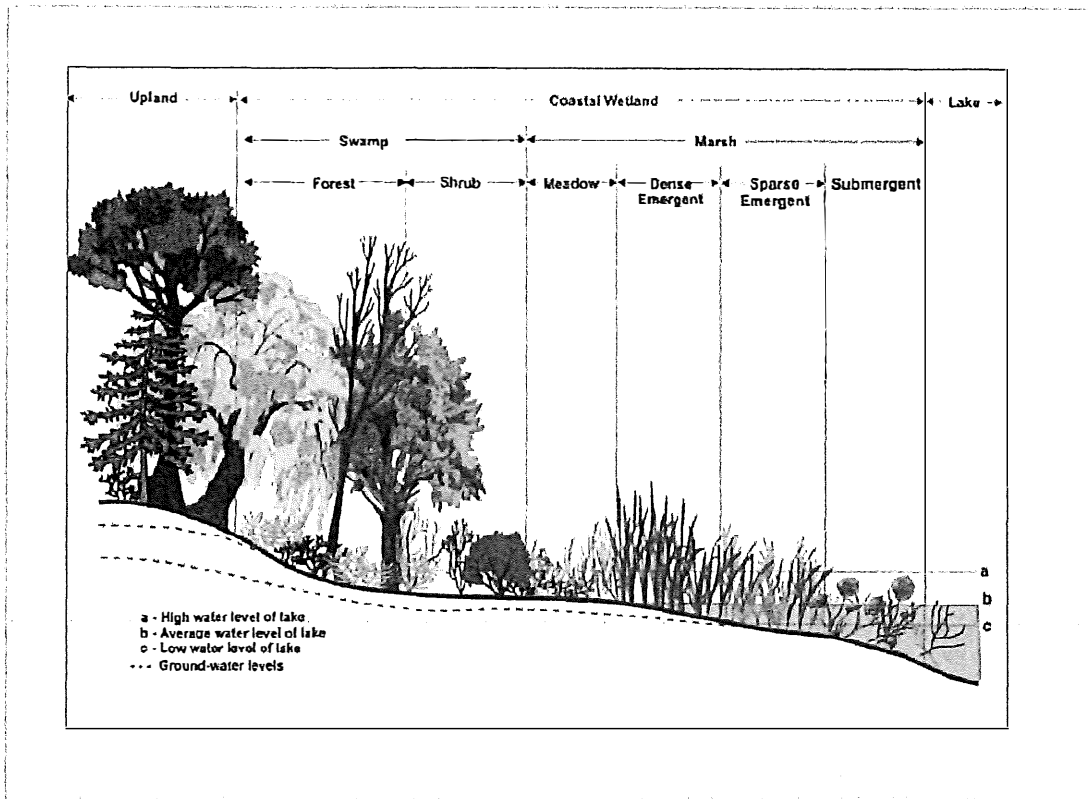
- **Carbon sequestration:** trees can mitigate carbon emissions and help fight climate change.
- **More privacy:** trees and vegetation provide a natural barrier that obstruct views and dampen sound between properties.
- **Stormwater management:** trees and natural vegetation alter and slow the path of rainfall, recharge groundwater, reduce surface water contaminants and can prevent erosion along slopes.



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## 9. The Value of Shoreline Vegetation and Buffers

Trees and natural vegetation along or adjacent to a shoreline help to stabilize shorelines and protect water quality. For instance, the roots of trees prevent erosion by keeping soil in place, while natural vegetation slows the velocity of rainfall resulting in reduced off-site movement of soil particles. Further, shoreline vegetation traps sediments and pollution, which helps to keep water clean and prevent algal blooms, excessive weed growth and loss of fish habitat.



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Where the land use adjacent to a waterbody is residential, the Ontario Ministry of Natural Resources and Forestry recommends a minimum shoreline buffer width of 15 metres for water quality protection around lakes and rivers supporting warm water aquatic species and a minimum shoreline buffer width of 30 metres where the waterbody supports cold water aquatic species.

Studies have shown that a range of buffer widths can be effective in promoting buffer functions such as removing sediments, nutrients and metals. Generally speaking the consensus in these studies is that under most conditions, buffer widths should be a minimum of 15 to 30 metres and variable width buffers may be more effective at addressing site-specific conditions. Variable width buffers can, however, be more costly to implement.

## 10. Disclaimer, References and Relevant Legislation

This policy does not take precedence over any by-laws, resolutions, plans or agreements of the Municipality.

When reviewing this policy reference may be made to:

- *Municipal Act, 2001*
- *Planning Act*
- Official Plan
- Provincial Policy Statement
- Ministry of Natural Resources and Forestry Natural Heritage Reference Manual

## **11. Review**

This policy shall be reviewed each term of Council or as required to legislative changes.



**MUNICIPALITY OF CALVIN**

**2019CT 05 - REPORT TO COUNCIL**

REPORT DATE: February 21, 2019

ORIGINATOR: Lynda Kovacs; Clerk-Treasurer/Cindy Pigeau; Deputy Clerk-Treasurer

SUBJECT: **RE: Pregnancy and Parental leave for Members of Council**

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**BACKGROUND**

EFFECTIVE DATE MARCH 1, 2019 BILL 68, MODERNIZING ONTARIO'S MUNICIPAL LEGISLATION ACT, 2016  
SUMMARY OF KEY PROVINCIAL PROPOSALS

Under Bill 68 passed in early 2017 the province enacted that:

Bill 68 *Modernizing Ontario's Municipal Legislation Act, 2017* aims to increase fairness and reduce barriers by ensuring that members of council are permitted to take a leave of absence for pregnancy or parental leave without the fear of being removed from office. This amendment to the *Municipal Act, 2001* aims to increase fairness and reduce barriers by ensuring members of Council are permitted to take a leave of absence for pregnancy or parental leave without fear of being removed from office. While some municipalities have formal or informal policies on this matter, municipalities will be required to have a policy on pregnancy and parental leave for members of Council by March 2019. Council members would be protected during an absence related to pregnancy, birth or adoption of a member's child for up to 20 consecutive weeks.

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**RECOMMENDATION**

That By-Law No. 2019-006 Pregnancy Leaves and Parental Leaves of Members of Council Policy be considered and as mandated be adopted by Council.

Respectfully submitted,  
Lynda Kovacs  
Clerk-Treasurer

Cindy Pigeau  
Deputy Clerk-Treasurer

THE CORPORATION OF THE MUNICIPALITY OF CALVIN

BY-LAW NO. 2019-006

**BEING A BY-LAW TO ADOPT A POLICY REGARDING PREGANANCY LEAVES AND PARENTAL LEAVES OF MEMBERS OF COUNCIL FOR THE MUNICIPALITY OF CALVIN.**

WHEREAS the Council of the Municipality of Calvin deems it advisable to adopt a Policy under Responsible and Flexible Government regarding the pregnancy leaves and parental leaves of Members of Council, as required pursuant to the Municipal Act, 2001, c.25, Section 270 (1) (8);

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF CALVIN HEREBY ENACTS AS FOLLOWS:**

1. That the Policy regarding Pregnancy Leaves and Parental Leaves of Members of Council, be hereto attached as Schedule "A".

And

2. That this by-law shall come into full force and effect immediately upon final passing of same.

READ A FIRST TIME THIS \_\_\_\_ day of \_\_\_\_\_, 2019.

READ A SECOND AND THIRD TIME AND FINALLY PASSED BEFORE AN OPEN COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2019.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK- TREASURER



# Council Member Pregnancy and/or Parental Leave Policy

*Municipality of Calvin*

**Important Disclaimer:** this policy complies with the relevant provisions of the *Municipal Act, 2001*, SO 2001, c 25 (the "*Act*"). Wishart Law Firm LLP recommends that legal advice be sought by the Integrity Commissioner or anyone acting under his or her authority in responding to an application or conducting an inquiry pursuant to this policy. If you have any questions or concerns about this protocol or how to implement this policy, please contact Wishart Law Firm LLP. Wishart Law Firm LLP is not responsible for the results of any edit to this policy other than as expressly authorized or directed by Wishart Law Firm LLP.

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## 1. Purpose

Section 270(1)(8) of the *Municipal Act, 2001*, SO 2001, c 25 requires Municipality of Calvin to adopt and maintain a policy with respect to pregnancy leaves and parental leaves of members of council.

## 2. Definitions

“Act” means the Municipal Act, 2001, SO 2001, c 25.

“Council” means the Municipality’s Council.

“Member” means a member of the Municipality’s Council.

“Municipality” means the Municipality of Calvin.

“Pregnancy and/or Parental Leave” means the absence of a Member as a result of the Member’s pregnancy, the birth of the Member’s child or the adoption of a child by the Member.

## 3. Notice of Pregnancy and/or Parental Leave

To the extent circumstances so permit, a Member shall provide written notice to the Municipality’s Clerk-Treasurer at least 8 weeks before the plan to begin Pregnancy and/or Parental Leave.

It is understood that a Member may not be capable of submitting such notice within the 8 week period set out above or at any time before beginning Pregnancy and/or Parental Leave. A Member shall, nevertheless, act in good faith in providing written notice to the Municipality’s Clerk-Treasurer as far in advance of beginning Pregnancy and/or Parental leave as is reasonably possible.

## 4. Member’s office not to become vacant

If a Member is absent from the meetings of council as a result of Pregnancy and/or Parental Leave, the office of the member shall not become vacant if the member’s absence is:

- (a) for 20 consecutive weeks or less; or
- (b) authorized by council to exceed 20 consecutive weeks.

## 5. Accommodation

The Municipality shall accommodate a Member's Pregnancy and/or Parental Leave by doing all of the following:

1. Ensuring the Member continues to receive a copy of council packages and other relevant communications;
2. Ensuring the Member continues to receive all remuneration and benefits to which the Member is entitled;
3. Continuing to pay all the Member's Municipal benefit premiums.
4. Permitting the Member to have access to all equipment supplied to a regular member including but not limited to access to information technology equipment, account access and elected officials staff support;
5. Permitting the Member to attend meetings of Council and/or committees in person or by any other means permitted by the Act if the member chooses to do so.

## 6. Loss of quorum

In the unlikely event that quorum is lost as a result of one or more Members being on Pregnancy and/or Parental Leave, Council shall make an application to a Judge of the Ontario Superior Court of Justice for an order authorizing the remaining Members to form a quorum.

## 7. Temporary appointments

Council shall make temporary appointments to fill any vacancies to committees, boards, or other bodies that the Member is a member of as an appointee of Council or local board which result from the Member being on Pregnancy and/or Parental Leave.

Notwithstanding, at any point in time during a Member's Pregnancy and/or Parental Leave, the Member can provide written notice to the Municipality's Clerk-Treasurer of their intent to lift any of the Council approved, temporary appointments and resume their participation. The Member shall inform the Municipality's Clerk-Treasurer, with proper notice, of any changes regarding their return date.

## 8. Expectation upon Expiry of Pregnancy and/or Parental Leave

It is expected that upon returning from Pregnancy and/or Parental Leave a Member will resume:

- (a) all appointments that have been temporarily filled by Council under this policy; and
- (b) attending the meetings of Council in person or by any other means permitted by the Act.

For clarity, if after returning from Pregnancy and/or Parental Leave the Member is absent from the meetings of Council for three successive months without being on Pregnancy and/or Parental Leave or being authorized to do so by a resolution of Council the Member's office shall become vacant. In such circumstances Council shall at its next meeting declare the office to be vacant, except if the vacancy occurs as a result of the Member's death, in which case Council may make the declaration at either of its next two meetings. (See Act s.259(1)(c) and s. 262(1)).

## 9. Compliance

In the event of policy violation, the Municipality's integrity commissioner may investigate and determine appropriate corrective action.

## 10. References and Relevant Legislation

When reviewing this policy reference may be made to:

- *Municipal Act, 2001*
- Staff-Council Relations Policy
- Integrity Commissioner Protocol
- Code of Conduct

## 11. Review

This policy shall be reviewed each term of Council or as required to legislative changes.



**THE CORPORATION OF THE  
MUNICIPALITY OF CALVIN**

**BY-LAW NO. 2019-007**

**BEING A BY-LAW to appoint an Integrity Commissioner**

**WHEREAS** the Municipal Act, S.O. 2001, Chapter 25, Section 223.3 (1), authorizes the municipality to appoint an Integrity Commissioner who reports to council and who is responsible for performing in an independent manner the functions assigned by the municipality with respect to,

(a) the application of the code of conduct for members of council and the code of conduct for members of local boards or of either of them;

(b) the application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards or of either of them;

**NOWHEREFORE BE IT RESOLVED** that the Council of The Corporation of the Municipality of Calvin enacts the following:

**THAT** Expertise for Municipalities (E4m) shall be appointed and act as Integrity Commissioner

**FURTHER BE IT RESOLVED** that this appointment shall be subject to the executed Letter of Engagement attached as Appendix "A" of this bylaw.

**READ** a first, second and third time this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Ian Pennell, MAYOR

\_\_\_\_\_  
Lynda Kovacs, CLERK-TREASURER

# Expertise for Municipalities

Peggy Young-Lovelace

Partner

1894 Lasalle Blvd.

Sudbury, ON P3A 2A4

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Fax. 705-806-4000

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Mattawa, ON.  
POH 1V0

Via Email – [clerk@calvintownship.ca](mailto:clerk@calvintownship.ca)

Attention: Ms. Cindy Pigeau – Deputy Clerk-Treasurer

January 15, 2019

Dear Ms. Pigeau:

**RE: LETTER OF ENGAGEMENT – Integrity Commissioner**

The following outlines the considerations pursuant to our appointment as Integrity Commissioner for the Municipality of Calvin:

**1. Undertaking**

The Municipality of Calvin is contracting the services of Expertise for Municipalities; hereinafter referred to as E<sup>4</sup>m, as Integrity Commissioner as set out in Section 223.3(1) of the *Municipal Act, 2001, R.S.O. 1990*; hereinafter referred to as the “Act”.

As Integrity Commissioner for the Municipality of Calvin, E<sup>4</sup>m shall carry out the roles and responsibilities of the Office as outlined in the “Act”, (as amended) and Bylaw 2019-007 of the Municipality of Calvin.

**2. Fees and Payments<sup>1</sup>**

Fees will be based on time spent in connection with carrying out the duties and responsibilities of the Office of Integrity Commissioner as outlined in the “Act” and Bylaw 2019-007 of the Municipality of Calvin.

Investigations will be conducted at a rate of \$125 per hour for the term of this appointment. While it is likely that most investigations can be conducted remotely, if attendance in Calvin is a necessity of any investigation, all travel and accommodations would be in addition to the hourly fee. Travel time in excess of three (3) hours would be charged at a rate of \$50 per hour, again for the term of this agreement.

Written advice will be provided at a rate of \$100 per hour, for the term of this agreement. It is our opinion that providing written advice, for the most part can be provided remotely so there would be no additional travel or accommodation cost.

Educational sessions conducted in a workshop setting for Council or Local Board orientation or similar purposes will be invoiced at a cost of \$1,000

<sup>1</sup> All rates are subject to HST if applicable.

per day plus travel, accommodation and other costs, for the term of this agreement. These workshops would be limited to one E<sup>4</sup>m presenter. Additional presenters can be added for an additional cost which would be negotiated on an as needed basis.

Every effort will be taken to keep disbursements to a minimum using technology when appropriate. Disbursements incurred in connection with providing advice, any investigation or workshop include; postage, deliveries, travel expenses, photocopying and other reasonable expenses and office charges.

Accommodation costs will be on expenses incurred and mileage will be billed at a rate equivalent to the Treasury Board of Canada; adjusted annually or as adjusted by the Treasury Board. The current rate is 55.5 cents per kilometre.

In the event our participation is required in any legal proceeding; our hourly investigative rate of \$125 per hour for the term of this agreement will apply for preparation and participation. Should such a circumstance arise a new Letter of Engagement will be necessary.

An invoice will be delivered by email to the attention of the Chief Administrative Officer or designate on the first of every month for work carried out during the previous month and immediately after the completion of any final report; as necessary.

E<sup>4</sup>m reserves the right to increase investigative, advisory and workshop rates annually to keep pace with the Consumer Price Index (CPI) for Ontario. Any and all changes will be communicated in writing to the Chief Administrative Officer or designate at the time of change.

### **3. Product**

Documents, workshop presentations, voice recordings, handwritten notes and any draft reports are the property of E<sup>4</sup>m and will be retained as part of our file.

Any work product that is not considered confidential, may not be reproduced without prior permission.

### **4. Confidentiality**

In keeping with Section 223.5 of the "Act", as amended, any work as well as any and all information obtained during the course of any investigation will be kept strictly confidential and not disclosed except as may be required by law.

## 5. Indemnity

E<sup>4</sup>m can confirm that that it currently carries Professional Liability Insurance covering all work and services in the amount of \$2 million (\$2,000,000) and shall continue to carry this amount for twelve months following the completion of all work.

As of March 1, 2019, Section 223.3 (6) of the “Act” provides:

*A municipality shall indemnify and save harmless the Commissioner or any person acting under the instructions of that officer for costs reasonably incurred by either of them in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a duty or authority under this Part or a by-law passed under it or an alleged neglect or default in the performance in good faith of the duty or authority.*

As of March 1, 2019, the Municipality of Calvin agrees to indemnify E<sup>4</sup>m, as required under the “Act”, against any and all claims, demands, suits or other proceedings for costs, damages, losses, liabilities, and expenses including reasonable legal fees that may be incurred in defending any claims that may be made against E<sup>4</sup>m by a third party arising out of this agreement or any of the duties of the Office of Integrity Commissioner except where costs, damages, liabilities and expenses result directly from negligent, dishonest or fraudulent acts committed by E<sup>4</sup>m in the course of any undertaking.

## 6. Termination of Services

This Letter of Engagement shall be for a term of **5 years** from the date of signing by both parties.

Either party may terminate this agreement in writing at any time, with such notice being provided ninety (90) days in advance of the actual termination date. Should events arise prohibiting E<sup>4</sup>m from carrying out our obligations under this agreement, in keeping with professional standards, E<sup>4</sup>m reserves the right to terminate our services at any time with the same ninety (90) day notification.

If the Municipality of Calvin terminates our services, or if services are withdrawn, fees up to the termination date will be invoiced and owing.

## 7. Reporting

All reporting will be conducted in keeping with the applicable sections of the “Act” and Bylaw 2019-007 of the Municipality of Calvin.

Progress reporting for any responsibility of the Office of Integrity Commissioner will be done on a bi-weekly basis or as otherwise arranged. Such reporting will be limited to details as to what has transpired and not judgements as to the merit of the allegation, nor identity of witnesses or witness statements/information (in the case of an investigation). Should you have questions or pertinent information respecting any investigation please bring these matters to my attention as soon as possible.

I look forward to working with you and the Municipality of Calvin.

**Respectfully,**



**Peggy Young-Lovelace  
Partner**

On behalf of the Municipality of Calvin, I agree to the terms of the letter of engagement and by signing below confirm that I am authorized to accept said terms.

\_\_\_\_\_  
Signature  
I have authority to bind the Corporation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature  
I have authority to bind the Corporation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: February 26, 2019 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

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“That Council hereby authorizes the Clerk-Treasurer to offer the Part-Time Temporary Landfill Attendant position as recently advertised by the Municipality to the candidate recommended by the hiring committee as per the Confidential Letter of Contract Agreement attached.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	_____	_____
Coun Grant	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Mayor Pennell	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN  
Resolution

DATE: February 26, 2019 \_\_\_\_\_

NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Council hereby authorizes payment of the invoice for Year 2 of 4 Year commitment to the Mattawa Bonfield Economic Development Corporation (MBEDC) as received and as per their previously approved 2018-2023 finalized budget and organizational focus, for their 2019-2020 fiscal year.

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

CORPORATION OF THE MUNICIPALITY OF CALVIN

Resolution

DATE: February 26, 2019 NO. \_\_\_\_\_

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

“That Council has heard the presentation made by the Eau Claire Evangelical Missionary Church Social Committee requesting the use of the Municipal Fields, Ice Rink and Community Centre during their Snow Fest to be held the afternoon of Saturday, March 9, utilizing their own staff who have been trained and screened under their ‘Plan to Protect’ policies, and

That the use of the Municipal Fields will be for Dog Sledding and Snow Shoeing, the Ice Rink will be used for skating and Community Centre would be used as a warming station, and

Further, that their insurance company will provide a Certificate of Insurance indicating a \$2M liability limit, showing that the Corporation of the Municipality of Calvin, as an additional named insured, has been added to their insurance policy,

Now Therefore Be It Resolved that Council hereby approves this request as presented.”

CARRIED \_\_\_\_\_

DIVISION VOTE

<u>NAME OF MEMBER OF COUNCIL</u>	<u>YEA</u>	<u>NAY</u>
Coun Cross	_____	_____
Coun Grant	_____	_____
Coun Maxwell	_____	_____
Coun Olmstead	_____	_____
Mayor Pennell	_____	_____





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Toronto ON M7A 1Y7  
Téléphone: 416-325-0400  
Télécopieur: 416-325-0374

February 13, 2019

Dear Head of Council:

We are writing to provide you with an update on the 2019 Ontario Municipal Partnership Fund (OMPF).

Recognizing that we are already well into the municipal budget year, the government will be maintaining the current structure of the OMPF for 2019 as well as Transitional Assistance. This means that the program and funding will remain virtually the same as in 2018, while allowing for annual data updates and related adjustments. We heard the concerns of municipalities and that is why we are now providing the certainty they need to begin finalizing their budgets.

Ministry staff are working to finalize data updates to ensure the OMPF continues to be responsive to changing municipal circumstances as is the case under the current program. Allocation notices with funding details for each municipality, as well as supporting material, will be available in mid-March. At that time, the final 2019 funding envelope will also be announced. Consistent with prior years, Transitional Assistance will continue to gradually decline as fewer municipalities require this funding.

As we communicated previously, Ontario inherited a \$15 billion deficit. The rising cost of servicing our massive debt, if left unchecked, will imperil our hospitals, schools and other public services. We cannot allow this to happen. We continue to review government transfer payments, including the OMPF, as we work to put our province back on a sustainable and responsible fiscal path.

In the coming months, we will continue to consult with municipalities to ensure the OMPF program is sustainable and focused on the Northern and rural municipalities that need this funding the most. As we noted in December, the OMPF will be reviewed. For this reason, we are committed to announcing 2020 allocations well in advance of the municipal budget year so that municipalities have appropriate time to plan.

.../cont'd

We respect our municipal partners and remain committed to listening and working together constructively to find smarter and more efficient ways to make life better for our communities.

Sincerely,

***Original Signed by***

Vic Fedeli  
Minister of Finance

c: The Honourable Steve Clark, Minister, Municipal Affairs and Housing  
Jamie McGarvey, President, Association of Municipalities of Ontario

Municipality of Calvin					
Pre-Audit Surplus Analysis					
December 31, 2018					
ACCOUNT CODE	ACCOUNT NAME	2018 - Final Budget	Actual	Budget Variance	Comments
<b>Taxation Revenue</b>					
140101110	TAXATION-GENERAL LEVY	(1,269,846)	(1,236,830)	33,016	Taxation budget includes PILs below
140101111	SUPPLEMENTARY/OMIT	0	(5,553)	(5,553)	Supps not budgeted
140101113	RAILWAY TAXATION	(5,239)	(5,239)	(0)	
140101115	PAYMENTS-IN-LIEU	0	(31,004)	(31,004)	
<b>Total Taxation Revenue</b>		<b>(1,275,085)</b>	<b>(1,278,627)</b>	<b>(3,542)</b>	<b>(3,542)</b>
<b>Other Revenue</b>					
140103117	OMPF Ont Mun Funding Program	(194,900)	(194,900)	0	
140104120	FIRE GRANT PROVINCIAL	(4,100)	(5,818)	(1,718)	Re highway calls
140104122	LIBRARY GRANT PROVINCIAL	(1,177)	(1,177)	0	
140104123	OTHER PROV/FED GRANTS	(38,102)	(41,622)	(3,520)	Portion of \$50,000 MAMP grant recognized re estimated Public Sector Digest expenditures incurred to date
140104124	INFRASTRUCTURE GRANTS	(430,000)	(430,000)	0	
140104125	DRAINAGE PROVINCIAL GRANTS	(3,602)	(746)	2,856	Little drainage work in year (see related expense account In planning section below)
140105127	PROVINCIAL OFFENCES ACT	(1,500)	(657)	843	
140106130	CEMETERY REVENUE	(800)	(1,963)	(1,163)	
140106131	RECREATION REVENUE	(200)	(1,069)	(869)	
140107140	BUILDING DEPT. REVENUES	(6,300)	(7,240)	(940)	
140107143	GENERAL GOVERNMENT REVENUE-OTHER	(2,000)	(615)	1,385	
140107144	ELECTION REVENUE	(1,000)	0	1,000	Candidate deposits are refundable, so should not have been budgeted as revenue
140107145	911 REVENUE	(35)	(210)	(175)	
140107146	FIRE DEPARTMENT REVENUE	(3,000)	(3,278)	(278)	
140107148	FIRE DEPARTMENT AGREEMENT REVENUE	(4,070)	(4,250)	(180)	
140107151	ROAD VEHICLE TRUCK CREDITS	0	(300)	(300)	
140107153	ROAD VEHICLE LOADER/HOE CREDITS	0	(1,287)	(1,287)	
140107155	AGGREGATES REVENUE	(1,639)	(1,800)	(161)	
140107156	ROAD NON MACH REVENUE	0	(880)	(880)	Primarily firewood sales
140107160	LANDFILL REVENUE	(13,300)	(15,684)	(2,384)	
140107161	BLUE BOX RECYCLING REVENUE	(8,000)	(11,936)	(3,936)	
140107172	TAX CERT., MAPS AND COPIES	(845)	(427)	418	
140107175	PLANNING/ZONING FEES	(1,570)	0	1,570	
140108180	PENALTIES AND INTEREST	(15,600)	(14,873)	727	
140109185	INVESTMENT INCOME	(4,500)	(10,206)	(5,706)	Interest rates on bank deposits and investments increased in 2018
140110192	TRANSFERS FROM RESERVES ROADS	(75,762)	(75,762)	0	
140110193	TRANSFERS FROM RESERVES	(8,700)	(8,700)	0	
140110194	TRANSFERS FROM RESERVES FIRE DEPT	0	0	0	
140110195	TRANSFERS FROM RESERVES LANDFILL	(8,881)	(8,881)	0	
140110203	TRANSF. FROM WORKING FUNDS	0	(3,880)	(3,880)	Additional funds transferred per resolutions re MAMP project (880) and planning (3,000)
<b>Total Other Revenue</b>		<b>(829,583)</b>	<b>(848,160)</b>	<b>(18,577)</b>	<b>(18,577)</b>
<b>Expenditures</b>					
<b>General Government</b>					
150100100	SALARIES AND BENEFITS-COUNCIL	33,500	33,847	347	
150100102	VEHICLE EXPENSES	200	131	(69)	
150100104	WSIB & EHT - COUNCIL	439	453	14	
150101100	SALARIES AND BENEFITS - ADMIN	146,388	152,807	6,419	Increase in accrued vacation and sick leave (see offsetting account below)
151200322	2B RECOV (I/S) - EMPLOYEE BENEFITS	0	(4,202)	(4,202)	
150101101	MATERIALS AND SUPPLIES - ADMIN	4,100	4,837	737	
150101102	VEHICLE EXPENSE - ADMIN	1,300	1,245	(55)	
150101103	TELEPHONE, FAX, CELL PHONE	3,500	3,051	(449)	
150101104	WSIB & EHT - ADMIN	8,783	7,940	(843)	
150101105	SEMINARS, WORKSHOPS- ADMIN	3,700	2,622	(1,078)	
150101106	MISCELLANEOUS & MEMBERSHIPS - ADMIN	2,100	2,022	(78)	
150101113	CPP & UIC - ADMIN	9,478	9,051	(427)	

Municipality of Calvin					
Pre-Audit Surplus Analysis					
December 31, 2018					
ACCOUNT CODE	ACCOUNT NAME	2018 - Final Budget	Actual	Budget Variance	Comments
150101114	GROUP INSURANCE/GENERAL DEPTS	12,500	10,673	(1,827)	
150101115	COMPUTER EXPENSES	15,000	15,026	26	
150101116	AUDITOR	15,000	14,284	(716)	
150101117	COPIER EXPENSES	1,800	1,418	(382)	
150101118	OFFICE REPAIRS	1,550	1,128	(423)	
150101119	DONATIONS	500	190	(310)	
150101120	LAWYER FEES	4,000	1,396	(2,604)	
150101121	ELECTIONS	4,000	3,516	(484)	
150101123	BANK SERVICE CHG, INTEREST	2,100	1,637	(463)	
150101125	TAX REGISTRATION	5,000	0	(5,000)	Expenditures applied to related tax cards
150101126	TAXATION WRITE OFF'S	4,000	2,281	(1,719)	
150101131	TRANSFER FUNDS	12,011	12,011	0	
150101132	CAPITAL EXPENDITURES - ADMIN	4,000	3,915	(85)	
150101133	TRANSFER TO RESERVES-working funds	3,000	3,000	0	
150101169	INSURANCE-ADMIN	8,406	8,406	0	
150101171	POSTAGE	2,500	2,590	90	
150101174	HEALTH AND SAFETY	2,000	723	(1,277)	
150101187	EMPLOYEE PENSION EXPENSE (budget reallocated)	3,535	4,308	773	
150101188	FCM-MAMP PROJECT	0	4,400	4,400	Estimated portion of Public Sector Digest work re MAMP software completed in the year
151200405	2B RECOV (I/S)PHOTOCOPIER LEASE	0	1,196	1,196	Photocopier lease principal and interest repayments budgeted
150101189	INTEREST PHOTOCOPIER LEASE	0	118	118	
150800162	ASSESSMENT SERVICES	13,418	13,418	0	
150101700	PENNY ROUNDING	0	(0)	(0)	
<b>Total General Government</b>		<b>327,808</b>	<b>319,438</b>	<b>(8,370)</b>	<b>(8,370)</b>
<b>Fire</b>					
150200100	SALARIES AND BENEFITS - FIRE	42,500	41,132	(1,368)	
150200101	MATERIALS & SUPPLIES-FIRE	7,200	6,410	(790)	
150200102	VEHICLE EXPENSE - FIRE	11,000	10,113	(887)	
150200104	WSIB & EHT - FIRE	3,500	4,827	1,327	
150200106	MISCELLANEOUS-FIRE	4,300	2,829	(1,471)	
150200107	HYDRO - FIRE	1,800	1,203	(597)	
150200108	HEATING FUEL - FIRE	4,500	2,862	(1,638)	
150200109	EQUIPMENT CHARGES - FIRE	200	0	(200)	
150200113	CPP & UIC - FIRE	1,500	893	(607)	
150200132	CAPITAL EXPENDITURES - FIRE	44,402	43,781	(621)	
150200133	TRANSFER TO RESERVES - FIRE	34,576	34,576	0	
150200134	MEMBERSHIPS - FIRE	720	591	(129)	
150200135	BUILDING MAINTENANCE - FIRE	1,600	1,471	(129)	
150200136	BREATHING AIR & OXYGEN	3,500	1,215	(2,285)	
150200137	COMMUNICATIONS - FIRE	4,285	4,363	78	
150200138	TRAINING - FIRE	5,000	3,401	(1,599)	
150200139	FIRE PREVENTION	200	195	(5)	
150200142	FOREST FIRE EXPENSE	650	633	(17)	
150200169	INSURANCE-FIRE	5,966	5,966	(0)	
150200187	FIRE PENSION EXPENSE	209	209	(0)	
150200402	FIRE TRUCK LOAN PAYMENT	20,000	20,000	0	
150200404	FIRE TRUCK LOAN INTEREST	3,480	3,460	(20)	
<b>Total Fire</b>		<b>201,088</b>	<b>190,128</b>	<b>(10,960)</b>	<b>(10,960)</b>
<b>Other Protection</b>					
150210100	SALARIES & BENEFITS - CEMC	2,000	260	(1,740)	
150210101	MATERIALS & SUPPLIES - CEMC	1,500	124	(1,376)	
150210104	WSIB & EHT- CEMC	75	19	(56)	
150210113	CPP & UIC - CEMC	112	8	(104)	
150210138	CEMC TRAINING	2,000	0	(2,000)	
150900100	SALARIES AND BENEFITS - BUILDING	0	172	172	
150900101	MATERIALS AND SUPPLIES - BUILDING	0	0	0	
150900102	VEHICLE EXPENSE - BUILDING	0	173	173	
150900104	WSIB & EHT - BUILDING	0	15	15	
150900106	MISCELLANEOUS - BUILDING	0	317	317	
150900110	CBO/INSPECTION SERVICES - BUILDING	10,000	7,127	(2,873)	
150900113	CPP & UIC - BUILDING	0	12	12	
150900120	LAWYER FEES - BUILDING	1,000	0	(1,000)	
150900169	INSURANCE-BUILDING	1,356	1,356	(0)	

Municipality of Calvin					
Pre-Audit Surplus Analysis					
December 31, 2018					
ACCOUNT CODE	ACCOUNT NAME	2018 - Final Budget	Actual	Budget Variance	Comments
150950100	SALARIES AND BENEFITS - ENFORCEMENT	575	1,122	547	
150950101	VALUER/FENCEVIEWER/CANINE EXP	150	0	(150)	
150950102	VEHICLE EXPENSES-ENFORCEMENT	250	45	(205)	
150950104	WSIB & EHT - ENFORCEMENT	25	62	37	
150950106	MISCELLANEOUS-ENFORCEMENT	450	0	(450)	
150950113	CPP & UIC - ENFORCEMENT	41	79	38	
150950141	POLICING SERVICES	100,024	100,024	0	
150950143	911 MAINTENANCE	500	1,127	627	
150950144	CONSERVATION AUTHORITY	10,197	9,469	(728)	
150950145	ANIMAL CONTROL	2,000	350	(1,650)	
<b>Total Other Protection</b>		<b>132,255</b>	<b>121,863</b>	<b>(10,392)</b>	<b>(10,392)</b>
<b>Road Wages</b>					
150300100	SALARIES AND BENEFITS - ROADS	123,600	53,680	(69,920)	
150300113	CPP & UIC - ROADS	8,034	3,222	(4,812)	
150300104	WSIB & EHT- ROADS	6,600	2,789	(3,811)	
150300114	GROUP INSURANCE-ROADS	10,600	10,346	(254)	
150300187	ROADS PENSION EXPENSE	5,009	5,009	(0)	
150317100	SALARIES AND BENEFITS - BRIDG/CULV	0	967	967	
150311100	SALARIES AND BENEFITS - DITCHING	0	3,556	3,556	
150314100	SALARIES AND BENEFITS - DUST LAYER	0	316	316	
150326100	SALARIES AND BENEFITS - GRADER EXPEND.	0	2,544	2,544	
150313100	SALARIES AND BENEFITS - GRADING	0	9,903	9,903	
150312100	SALARIES AND BENEFITS - GRAVEL PATCHING	0	2,023	2,023	
150315100	SALARIES AND BENEFITS - GRAVEL RESURF.	0	819	819	
150310100	SALARIES AND BENEFITS - HARDTOP	0	2,560	2,560	
150321100	SALARIES AND BENEFITS - ICE BLADING	0	1,824	1,824	
150327100	SALARIES AND BENEFITS - LOADER/HOE EXP.	0	523	523	
150318100	SALARIES AND BENEFITS - RDSIDE MAIN.	0	5,461	5,461	
150316100	SALARIES AND BENEFITS - SAFETY DEVICES	0	0	0	
150320100	SALARIES AND BENEFITS - SANDING	0	16,259	16,259	
150319100	SALARIES AND BENEFITS - SNOWPLOW	0	11,328	11,328	
150323100	SALARIES AND BENEFITS - STANDBY	3,100	3,038	(63)	
150322100	SALARIES AND BENEFITS - THAW CULVERTS	0	2,794	2,794	
150325100	SALARIES AND BENEFITS - TRUCK EXPEND.	0	6,564	6,564	
150317113	CPP & UIC - BRIDGES & CULVERTS	0	68	68	
150311113	CPP & UIC - DITCHING	0	246	246	
150314113	CPP & UIC - DUST LAYER/CALCIUM	0	22	22	
150326113	CPP & UIC - GRADER EXPENDITURES	0	164	164	
150313113	CPP & UIC - GRADING	0	689	689	
150312113	CPP & UIC - GRAVEL PATCHING	0	124	124	
150315113	CPP & UIC - GRAVEL RESURFACING	0	57	57	
150310113	CPP & UIC - HARDTOP MAINTENANCE	0	179	179	
150321113	CPP & UIC - ICE BLADING	0	111	111	
150327113	CPP & UIC - LOADER/HOE EXPENDITURES	0	45	45	
150318113	CPP & UIC - ROADSIDE MAINTENANCE	0	378	378	
150316113	CPP & UIC - SAFETY DEVICES	0	0	0	
150320113	CPP & UIC - SANDING	0	934	934	
150319113	CPP & UIC - SNOWPLOWING	0	651	651	
150323113	CPP & UIC - STAND BY WAGES	0	202	202	
150322113	CPP & UIC - THAW CULVERTS	0	197	197	
150325113	CPP & UIC - TRUCK EXPENDITURES	0	377	377	
150317104	WSIB & EHT - BRIDGES & CULVERTS	0	53	53	
150311104	WSIB & EHT - DITCHING	0	195	195	
150314104	WSIB & EHT - DUST LAYER/CALCIUM	0	17	17	
150326104	WSIB & EHT - GRADER EXPENDITURES	0	139	139	
150313104	WSIB & EHT - GRADING	0	542	542	
150312104	WSIB & EHT - GRAVEL PATCHING	0	111	111	
150315104	WSIB & EHT - GRAVEL RESURFACING	0	45	45	
150310104	WSIB & EHT - HARDTOP MAINTENANCE	0	140	140	
150321104	WSIB & EHT - ICE BLADING	0	100	100	
150327104	WSIB & EHT - LOADER/HOE EXPENDITURES	0	38	38	
150318104	WSIB & EHT - ROADSIDE MAINTENANCE	0	299	299	
150316104	WSIB & EHT - SAFETY DEVICES	0	0	0	
150320104	WSIB & EHT - SANDING	0	846	846	
150319104	WSIB & EHT - SNOWPLOWING	0	560	560	
150323104	WSIB & EHT - STAND BY WAGES	0	171	171	
150322104	WSIB & EHT - THAW CULVERTS	0	153	153	

Municipality of Calvin					
Pre-Audit Surplus Analysis					
December 31, 2018					
ACCOUNT CODE	ACCOUNT NAME	2018 - Final Budget	Actual	Budget Variance	Comments
150325104	WSIB & EHT - TRUCK EXPENDITURES	0	359	359	
<b>Total Road Wages</b>		<b>156,943</b>	<b>153,736</b>	<b>(3,207)</b>	<b>(3,207)</b>
<b>Other Road Expenditures</b>					
150300101	MATERIALS AND SUPPLIES - ROADS	0	2,576	2,576	
150300102	VEHICLE EXPENSE - ROADS	11,500	10,943	(557)	
150300103	TELEPHONE, CELL PHONE - ROADS	1,700	1,392	(308)	
150300105	SEMINARS, WORKSHOPS, MEMBERSHIPS - ROADS	2,000	1,116	(884)	
150300107	HYDRO - ROADS	2,000	1,441	(559)	
150300108	HEATING FUEL - ROADS	8,500	6,863	(1,637)	
150300120	LAWYER FEES - ROADS	1,000	0	(1,000)	
150300132	CAPITAL EXPENDITURES - ROADS	522,464	530,393	7,929	
150300133	TRANSFER TO RESERVES - ROADS	32,000	32,000	0	
150300135	BUILDING MAINTENANCE-ROADS	2,000	458	(1,542)	
150300149	SMALL TOOLS - ROADS	1,200	815	(385)	
150300150	OFFICE AND SHOP EXPENSE - ROADS	6,700	4,997	(1,703)	
150300169	INSURANCE-ROADS	8,756	8,759	3	
150300182	WATER SYSTEM 39%	2,600	1,435	(1,165)	
150300404	LOAN PAYMENT BACKHOE	38,280	38,278	(2)	
150310101	MATERIALS AND SUPPLIES - HARDTOP	3,500	3,505	5	
150310110	SERVICES - HARDTOP	0	0	0	
150311101	MATERIALS AND SUPPLIES - DITCHING	500	0	(500)	
150311110	SERVICES - DITCHING	14,500	17,798	3,298	
150312101	MATERIALS AND SUPPLIES - GRAVEL PATCHING	12,000	8,337	(3,663)	
150314101	MATERIALS AND SUPPLIES - DUST LAYER	17,500	18,261	761	
150315101	MATERIALS AND SUPPLIES - GRAVEL RESURF.	30,000	25,225	(4,775)	
150316101	MATERIALS AND SUPPLIES - SAFETY DEVICES	1,000	253	(747)	
150316110	SERVICES - SAFETY DEVICES	3,500	2,976	(524)	
150317101	MATERIALS AND SUPPLIES - BRIDG/CULV	8,000	5,131	(2,869)	
150317110	SERVICES - BRIDG/CULV	6,000	3,450	(2,550)	
150318106	MATERIALS & SUPPLIES - RDSIDE. MAIN.	10,000	12,349	2,349	
150318110	SERVICES - RDSIDE MAIN.	2,600	0	(2,600)	
150320101	MATERIALS AND SUPPLIES - SANDING	32,000	29,055	(2,945)	
150325101	REPAIRS AND MAINTENANCE-TRUCK	20,000	15,905	(4,095)	
150325106	FUEL & OIL - TRUCK EXPEND.	20,600	19,047	(1,553)	
150326101	REPAIRS AND MAINTENANCE-GRADER	2,000	6,171	4,171	
150326106	FUEL & OIL - GRADER EXPEND.	7,500	8,041	541	
150327101	REPAIRS AND MAINTENANCE -LOADER	2,000	2,201	201	
150327106	FUEL & OIL - LOADER/HOE EXP.	3,800	4,517	717	
150328106	FUEL & OIL - STEAMER EXP.	500	450	(50)	
<b>Total Other Road Expenditures</b>		<b>838,200</b>	<b>824,138</b>	<b>(14,062)</b>	<b>(14,062)</b>
<b>Environment</b>					
150400100	SALARIES AND BENEFITS - ENVIRONMENT	38,149	42,025	3,876	
150400101	MATERIALS AND SUPPLIES - ENVIRONMENT	3,350	2,194	(1,156)	
150400102	VEHICLE EXPENSE - ENVIRONMENT	700	517	(183)	
150400104	WSIB & EHT - ENVIRONMENT	3,100	2,236	(864)	
150400105	SEMINARS AND WORKSHOPS - ENVIRONMENT	200	27	(173)	
150400106	MISCELLANEOUS - ENVIRONMENT	200	0	(200)	
150400109	INTERNAL EQUIP CHARGES - ENVIRONMENT	1,500	1,296	(204)	
150400110	OUTSIDE SERVICES - ENVIRONMENT	5,000	2,526	(2,474)	
150400113	CPP & UIC - ENVIRONMENT	2,194	2,200	6	
150400126	TAX WRITE OFF FOR LANDFILL TAXES	775	737	(38)	
150400132	CAPITALEXPENDITURES - ENVIRONMENT	8,881	8,913	32	
150400133	TRANSFER TO RESERVES - ENVIRONMENT	2,000	2,000	0	
150400146	MONITORING OF WELLS	13,000	16,744	3,744	
150400147	RECYCLING	1,000	538	(462)	
150400148	LANDFILL CLOSURE EXPENSE	0	150,721	150,721	Increase in recorded liability as a result in change in life expectancy estimate. Offset by account below
151200323	2B RECOV (I/S) - LANDFILL CLOSURE	0	(150,721)	(150,721)	
150400175	BLUE BOX RECYCLING COSTS	9,700	8,597	(1,103)	
150400183	COMPACTION	1,000	805	(195)	
150400187	LANDFILL PENSION EXPENSE	1,833	1,833	(0)	
<b>Total Environment</b>		<b>92,582</b>	<b>93,188</b>	<b>606</b>	<b>606</b>
<b>Health</b>					

Municipality of Calvin					
Pre-Audit Surplus Analysis					
December 31, 2018					
ACCOUNT CODE	ACCOUNT NAME	2018 - Final Budget	Actual	Budget Variance	Comments
150500108	HEALTH UNIT	19,300	19,300	(0)	
150500100	SALARIES & BENEFITS - CEMETERY	9,000	6,465	(2,535)	
150500101	MATERIALS & SUPPLIES - CEMETERY	1,000	401	(599)	
150500102	VEHICLE EXPENSE - CEMETERY	250	159	(91)	
150500104	WSIB & EHT - CEMETERY	450	359	(91)	
150500109	EQUIPMENT CHARGES-CEMETERY	200	0	(200)	
150500110	OUTSIDE SERVICES-CEMETERY	500	0	(500)	
150500113	CPP & UIC - CEMETERY	610	451	(159)	
<b>Total Health</b>		<b>31,310</b>	<b>27,136</b>	<b>(4,174)</b>	<b>(4,174)</b>
<b>Social and Family</b>					
150600110	COMMUNITY & SOCIAL SERVICES	214,184	214,184	(0)	
150600111	MATTAWA SENIORS HOME	7,712	0	(7,712)	
150600112	CASSELLHOLME	42,739	42,739	0	
150600168	MATTAWA HOSP STAFF RECRUITMENT	2,500	2,500	0	
150600181	TRANSFER TO RESERVES MATTAWA SENIOR HOME	15,424	15,424	0	
<b>Total Social and Family</b>		<b>282,559</b>	<b>274,847</b>	<b>(7,712)</b>	<b>(7,712)</b>
<b>Recreation</b>					
150700100	SALARIES AND BENEFITS - RECREATION	58,070	56,606	(1,464)	
150700101	MATERIALS AND SUPPLIES (HALL)	7,500	4,910	(2,590)	
150700102	VEHICLE EXPENSE - RECREATION	800	729	(71)	
150700104	WSIB & EHT -REC.	3,000	3,152	152	
150700105	SEMINARS AND WORKSHOPS - RECREATION	200	0	(200)	
150700106	MISCELLANEOUS - RECREATION	200	741	541	
150700107	HYDRO - RECREATION	4,500	3,362	(1,138)	
150700108	HEATING FUEL-HALL	5,000	2,818	(2,182)	
150700109	EQUIPMENT CHARGES - RECREATION	500	291	(209)	
150700113	CPP & UIC - REC	4,200	3,926	(274)	
150700114	GROUP INSURANCE	12,528	12,241	(287)	
150700132	CAPITAL EXPENDITURES - RECREATION	8,700	8,700	0	
150700135	BUILDING MAINTENANCE	3,300	2,086	(1,214)	
150700153	RINK & SPORTSCENTRE	7,350	4,485	(2,865)	
150700155	SMITH LK. BOAT LAUNCH	250	0	(250)	
150700156	LIBRARY	1,177	1,177	0	
150700169	INSURANCE-RECREATION	2,630	2,772	142	
150700182	WATER SYSTEM MAINTENANCE	3,200	3,126	(74)	
150700187	RECREATION PENSION EXPENSE	1,385	1,386	1	
<b>Total Recreation</b>		<b>124,490</b>	<b>112,508</b>	<b>(11,982)</b>	<b>(11,982)</b>
<b>Planning and Development</b>					
150800110	SERVICES - PLANNING	29,046	25,676	(3,370)	Budget includes Antoine Mtn below. Additional planning costs offset by increased transfer from reserves
151200401	ZB RECOV (I/S)ANTOINE MOUNTAIN COMMIT	0	6,558	6,558	Budgeted in account above
150800158	ZONING	0	1,526	1,526	
150800160	EAST NIPISSING PLANNING BOARD	2,500	2,500	0	
150800161	ZONING AMENDMENTS	1,570	0	(1,570)	
150800163	MUNICIPAL DRAINAGE	3,500	1,493	(2,007)	
<b>Total Planning and Development</b>		<b>36,616</b>	<b>37,753</b>	<b>1,137</b>	<b>1,137</b>
<b>Change in Surplus</b>					
		<b>119,183</b>	<b>27,948</b>	<b>(91,235)</b>	
Surplus balance, beginning of the year		(119,183)	(119,193)	(10)	
Pre-Audit Surplus to Carry Forward to 2019 Budget		0	(91,245)	(91,245)	

## **AGCO Lottery Information**

### **Eligibility and use of Proceeds (Page 35)**

A licensing authority must never issue a lottery licence to a municipality or one of its administrative departments. Municipalities derive their powers from the Municipal Act or, in some cases, a constituting act. As entities established primarily for local administration, they are not given the power to carry out charitable objects or to conduct lottery schemes. Therefore, municipalities and their operating committees or agencies do not meet the definition of a charitable organization and do not qualify for licensing under Section 207(1)(b) of the Criminal Code. When reviewing organizations associated with a municipality, a licensing official must determine the extent to which the organization is controlled by the municipality and whether the organization is separate legally, administratively and financially from the municipality.

In order to be eligible, an organization must have been in existence for at least one year & they must have other revenues from other sources and not solely rely on lotteries to remain in existence.

### **Lottery licences issued by the Municipalities**

The Order in Council provides municipalities with licensing authority for:

- bingo events, with prize boards of up to \$5,500;
- media bingo events with prizes up to \$5,500;
- break open tickets for local organizations;
- raffle lotteries for total prizes of \$50,000 and under; and
- bazaar lotteries which include: wheels of fortune with a maximum bet of \$2.00, raffles not exceeding \$500, and bingo events up to \$500.

The municipality may attach terms and conditions to a licence, in addition to those established by the province, provided that they do not conflict with provincial Terms and Conditions or policies.

### **Types of Charitable Gaming Lottery Licences**

Order in Council 1413/08 gives the Registrar of Alcohol, Gaming and Racing and municipal councils the authority to issue licences to charitable or religious organizations to conduct and manage lottery schemes.



The following types of licences are available.

### **Charitable Gaming Event**

A Charitable Gaming Event is an event at a bingo hall, where proceeds are pooled, for which a licence is issued to conduct and manage one or more lotteries, including bingo and break open tickets.

### **Regular and Special (Monster) Bingo**

Bingo events are lottery schemes where players purchase bingo paper and win prizes by being the first to complete specified arrangements or patterns of numbers on the bingo paper from numbers selected at random.

### **Super Jackpot**

A Super Jackpot event is a separately licensed bingo game that is part of a regular bingo event. The prize to be awarded is determined based on completing a specified pattern within a designated number of numbers drawn. The designated number increases from event to event until the prize is won.

### **Media Bingo**

A Media Bingo is a bingo event where the numbers drawn are communicated through media such as radio or newspaper (note: internet gaming sites not eligible for licensing).

### **Table Board Bingo**

Table Board Bingo is a lottery scheme where players purchase the Table Board card and win prizes by being the first to complete specified arrangements or patterns of numbers on the Table Board Bingo device from numbers selected at random.

### **Progressive Bingo Game**

A Progressive Bingo Game is a separately licensed bingo game that is played in conjunction with successive licensed regular bingo events. If the progressive prize is not won at one event, it is added to the amount of the prize to be awarded at the next Progressive Bingo Game played in the bingo hall. The progressive prize is allowed to

increase at each successive event until the specified limit is reached or until the progressive game is won.

### **Loonie Progressive Game**

A Loonie Progressive Game is licensed separately from, but played in conjunction with licensed Regular Bingo Events. If the Loonie Progressive game prize is not won, it is added to the amount of the prize to be awarded at the next Loonie Progressive Game event. The Loonie Progressive prize is allowed to increase at each successive event to a maximum of \$5,000 or until the prize is won.

### **Break Open Ticket**

A Break Open Ticket is a device made of cardboard and which has perforated cover window tabs behind which are symbols revealed by tearing open the cover tab. The winning combination of symbols is specified on the back of the ticket. Break Open Tickets are also known as Nevada tickets or pull tabs.

### **Raffle Lottery**

A Raffle Lottery is a scheme where tickets are sold for a chance to win prizes and includes 50/50 draws, elimination draws, calendar draws, electronic raffles and Catch the Ace progressive raffles .

### **Social Gaming**

A Social Gaming event is an event where no more than a total of 20 blackjack tables and/or wheels of fortune are operated. The gaming activities must be ancillary or complementary to a social occasion. This may include a dinner or dance sponsored by an applicant, or as approved by the Registrar. The hours of the Social Gaming event must fall within the operating hours of the social occasion and cannot exceed 8 consecutive hours between the hours of 12:00 noon to 2:00 a.m.

### **Fair or Exhibition Gaming Event**

A Fair or Exhibition Gaming Event Licence permits the conduct of a Gaming Event at a fair or exhibition that has been designated by the Registrar of Alcohol, Gaming and Racing. No more than 20 of the following games may be conducted: (a) Blackjack

and/or (b) Wheel of Fortune. Merchandise Bingo may also be licensed at Fair or Exhibition.

### **Bazaar**

A Bazaar is an event where any combination of the following lotteries may be conducted: a) a raffle not exceeding \$500 in prizes; (b) a bingo not exceeding \$500 in prizes; and (c) a maximum three wheels of fortune with a maximum \$2.00 bet.

### **Merchandise Bingo**

A Merchandise Bingo means a bingo event where the prize board consists of items of merchandise. A Merchandise Bingo event may be licensed as a Black Tie event whereby the participants play by invitation only.

## Lynda Kovacs

---

**From:** Nancy Matthews <nmatthews@campaign-office.com>  
**Sent:** Tuesday, February 12, 2019 10:34 AM  
**To:** Lynda Kovacs  
**Subject:** Lynda---The Royal Canadian Legion Ontario Command- 5th Annual Military Service Recognition Book  
**Attachments:** ATT00321.jpg; Rates.pdf

Thank you Lynda for your time to allow me to tell you about our 6<sup>th</sup> Annual Military Service Recognition Book for The Royal Canadian Legion **Ontario Command**.

This unique publication is exclusively for the Province of Ontario, and will continue to recognize past and present day Veterans in print form with full biographies and photographs. To do this, submissions will be collected at local legion branches and with the help of our Veterans, their families and friends, this special publication will be released by Remembrance Day 2019 .

Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

This Milestone project will be available for all to see, especially our future generations, to help them never forget the Sacrifices made by our Veterans for the freedoms we enjoy today. Copies will be available both at the local branch level and online at the command's website.

<http://www.on.legion.ca/remembrance/military-service-recognition-book>

I have attached a letter and rate sheet from The Royal Canadian Legion Ontario Command for you to review.

Your support at any level would be greatly appreciated. If you have any questions or concerns, please do not hesitate to contact me by reply e-mail or at the number below.

Sincerely,

*Nancy Matthews*

The Royal Canadian Legion Ontario Command

Campaign Office

1-855-241-6967

Ad Copy [oncl@fenety.com](mailto:oncl@fenety.com)



www.on.legion.ca

## **The Royal Canadian Legion Ontario Command**

### ***“Military Service Recognition Book”***

Dear Sir/Madam:

Thank you for your interest in **The Royal Canadian Legion Ontario Command**, representing **Ontario’s Veterans**. Please accept this written request for your support, as per our recent telephone conversation.

**The Royal Canadian Legion Ontario Command** is very proud to be printing **15,000 copies** of our 6th annual **“Military Service Recognition Book”**, scheduled for release by September 2019. This unique remembrance publication recognizes and honours our Province's Veterans, and helps us fulfill the Legion's role as the "Keepers of Remembrance". Proceeds raised from this annual appeal are also used to support Veterans Transition Programs to help modern day Veterans that suffer from PTSD and other challenges.

The Legion is recognized as one of Canada’s largest Veterans Support Organizations and we are an integral part of the communities we serve. This project helps ensure the Legion’s continued success.

We would like to have your organization's support for this Remembrance project by sponsoring an advertisement space in our "Military Service Recognition Book."

Please find enclosed a rate sheet for your review. Whatever you are able to contribute to this worthwhile endeavor would be greatly appreciated. For further information please contact **Ontario Command Campaign Office** toll free at **1-855-241-6967**.

**Thank you for your consideration and/or support.**

Sincerely,

**Sharon McKeown**  
President



www.on.legion.ca

## The Royal Canadian Legion Ontario Command

### *“Military Service Recognition Book”*

#### Advertising Prices

<u>Ad Size</u>	<u>Cost</u>	<u>HST</u>	<u>Total</u>
Full Colour Outside Back Cover (SOLD)	\$2,132.74	+ \$277.26	= \$2,410.00
Inside Front/Back Cover (SOLD)	\$1,853.98	+ \$241.02	= \$2,095.00
2 Page Spread (Full Colour)	\$2,964.60	+ \$385.40	= \$3,350.00
Full Page (Full Colour)	\$1,482.30	+ \$192.70	= \$1,675.00
Full Page 7" X 9.735"	\$1,110.62	+ \$144.38	= \$1,255.00
½ Page (Full Colour)	\$831.86	+ \$108.14	= \$940.00
½ Page 7" X 4.735"	\$646.02	+ \$83.98	= \$730.00
¼ Page (Full Colour)	\$504.42	+ \$65.58	= \$570.00
¼ Page 3.375" X 4.735"	\$415.93	+ \$54.07	= \$470.00
1/10 Page (Full Colour)	\$300.88	+ \$39.12	= \$340.00
1/10 Page (Business Card) 3.375" X 1.735"	\$256.64	+ \$33.36	= \$290.00

H.S.T. Registration # 10686 2824 RT0001

All typesetting and layout charges are included in the above prices.

A complimentary copy of this year's publication will be received by all advertisers purchasing space of 1/10 page and up, along with a Certificate of Appreciation from the Ontario Command.



PLEASE MAKE CHEQUE PAYABLE TO:

The Royal Canadian Legion  
Ontario Command  
(RCL ON)  
(Campaign Office)  
P O Box 8055, Station T CSC  
Ottawa, ON K1G 3H6





THE CORPORATION OF THE

# Municipality of Neebing

Rosalie Evans,  
Solicitor-Clerk  
Erika Kromm,  
Treasurer, Deputy Clerk

4766 Highway 61  
Neebing, Ontario P7L 0B5  
TELEPHONE (807) 474-5331  
FAX (807) 474-5332  
E mail – neebing@neebing.org

Councillors  
Curtis Coulson  
Gordon Cuthbertson  
Gary Gardner  
Brian Kurikka  
Mark Thibert  
Brian Wright  
Mayor Erwin Butikofer

February 12, 2019

The Association of Municipalities of  
Ontario  
200 University Avenue  
Suite 800-801  
Toronto, Ontario  
M5H 3C6

The Rural Ontario Municipal Association  
c/o Bill Vrebosch, Zone 9 Representative  
665 Oak St East,  
& Apartment 414  
North Bay, Ontario  
P1B 9E5

**Attention: Pat Vanini, Executive  
Director**

**Attention: Bill Vrebosch, Zone 9  
Representative**

**Re: Resolutions of Neebing Council respecting ROMA**

Dear Ms. Vanini and Mr. Vrebosch:

Three members of our municipal council attended the ROMA conference in Toronto last month. Congratulations on a well-run event.

As you know, elections took place there for vacancies on the ROMA Board of Directors.

Our Council understands that Mayor Kevin Holland of Conmee, who ran in the election, came in second behind Councillor Bill Vrebosch, the incumbent, and that Mayor Holland lost by one vote. When a recount was requested, attendees were apparently told no recount could occur because all of the ballots had already been destroyed.

Our Council also understands that only persons in attendance at the conference can vote, and that every council member attending for any one municipality can cast his or her own vote.

Council feels that change is needed, as these rules are unfair, particularly to the small, rural communities of Northwestern Ontario, whose voices will never be heard if these rules continue.

Accordingly, Council passed two resolutions, and respectfully requests that these be considered by the Boards of BOTH the Association of Municipalities of Ontario AND the Rural Ontario Municipal Association.

The first resolution relates to the enormity of the size of Zone 9.

WHEREAS "Zone 9" as defined by the Association of Municipalities of Ontario, and the Rural Ontario Municipal Association, comprises a large geographical area;

AND WHEREAS it is difficult for one person to effectively represent all of the municipalities in Zone 9 given its size;

THEREFORE, BE IT RESOLVED THAT The Council of The Corporation of the Municipality of Neebing requests that Zone 9 be divided into two different geographical zones; one for Northwestern Ontario and one for Northeastern Ontario;

AND THAT this resolution be forwarded to all of the municipalities in Zone 9 for their support;

AND THAT this resolution be forwarded to the Association of Municipalities of Ontario and the Rural Ontario Municipal Association, with an express request that it be placed on the table for discussion at an upcoming meeting, and a formal reply sent to the Municipality of Neebing.

Please note that Neebing has respectfully requested a formal reply after the Board considers this matter.

The second resolution relates to the election process.

WHEREAS the Rural Ontario Municipal Association undertakes the election of its Zone representatives at its annual meeting, held in Toronto, in January;

AND WHEREAS almost one half of all of the municipalities in Northern Ontario's Zone 9 of the Rural Ontario Municipal Association have fewer than 1,000 population and do not have budgets that support attendance at this conference;

AND WHEREAS the Rural Ontario Municipal Association does not allow voting by proxy;

AND WHEREAS the Rural Ontario Municipal Association allows voting by all registered delegates at the conference, meaning some municipalities have more than one vote;

AND WHEREAS these rules are unfair to northern Ontario municipalities;

THEREFORE, BE IT RESOLVED THAT The Council of The Corporation of the Municipality of Neebing requests that the Rural Ontario Municipal Association limit the number of vote per municipality to one;

AND, FURTHER, THAT The Council of The Corporation of the Municipality of Neebing requests that the Rural Ontario Municipal Association allow municipal councils, by resolution, to give proxies to representatives of other municipalities attending the conference, to vote on their behalves;

AND, FURTHER, THAT this resolution be forwarded to all of the municipalities in Zone 9 for their support;



AND, FURTHER, THAT this resolution be forwarded to the Association of Municipalities of Ontario and the Rural Ontario Municipal Association, with an express request that it be placed on the table for discussion at an upcoming meeting, and a formal reply sent to the Municipality of Neebing.

Once again, please note that Neebing has respectfully requested a formal reply after the Board considers this matter.

Thank you for your consideration of these requests

Yours truly,



Rosalie A. Evans  
Solicitor-Clerk  
On behalf of Neebing Council

Resolution No. 2019-02-023 (Zone 9)  
Resolution No. 2019-02-024 (Election procedures)

cc. All municipalities in Zone 9

Continuation of the Municipality of Calvin  
**Council/Board Report By Dept-(Unpaid)**

Vendor 01000 To PT00000004  
 Batch All  
 Department: All

Cash Requirement Date : 21-Feb-2019  
 Bank : 1 To 1  
 Class : All

Vendor Invoice #	Vendor Name	Batch	Inv Date	Inv Due Date	Amount
G.L. Account	Invoice Description				
CC1	CC2	CC3	GL Account Name		
<b>DEPARTMENT 0101 ADMINISTRATION</b>					
0097	KOVACS LYNDA				
IAN 31-FEB20/	Jan 31 to Feb 20/19 Expenses	20	21-Feb-2019	21-Feb-2019	
1-5-0101-102					57.68
1-5-0101-171					92.29
1033	LONDON LIFE INSURANCE				
PP#4 PENSION	PP#4 Pension 2019	20	21-Feb-2019	21-Feb-2019	
2-0101-320					1,178.30
2026	MINISTER OF FINANCE				
2018 EHT	2018 EHT Annual Return	20	21-Feb-2019	21-Feb-2019	
2-0101-322					8,362.33
2028	MINISTER OF FINANCE				
201819-1173	2019 Annual Pension Fee	20	08-Feb-2019	21-Feb-2019	
5-0101-187					337.60
9020	SELECTCOM INC.				
004700409	Phone for Admin, Fire & Roads - Feb 2019	20	10-Feb-2019	21-Feb-2019	
5-0101-103					206.72
<b>Department Total :</b>					<b>10,234.92</b>

<b>DEPARTMENT 0200 FIRE PROTECTION</b>					
6012	MATTAWA FOODLAND				
171	Pop, Water & Safe-T-Salt for Firehall	20	08-Feb-2019	21-Feb-2019	
5-0200-101					131.16
9020	SELECTCOM INC.				
004700409	Phone for Admin, Fire & Roads - Feb 2019	20	10-Feb-2019	21-Feb-2019	
5-0200-137					41.10
<b>Department Total :</b>					<b>172.26</b>

<b>DEPARTMENT 0300 ROADS</b>					
8010	BUMPER TO BUMPER - H.E. BROWN				
03878/D	Small Tools - Wrench Set	20	14-Feb-2019	21-Feb-2019	
5-0300-149					80.21
9020	SELECTCOM INC.				
004700409	Phone for Admin, Fire & Roads - Feb 2019	20	10-Feb-2019	21-Feb-2019	
5-0300-103					54.66
3008	WHALLEY CHRIS				
2019 EXPE	Vehicle Mileage & Cell Phone Usage - Jan 2019	20	21-Feb-2019	21-Feb-2019	
5-0300-102					1,018.16
5-0300-103					75.00
<b>Department Total :</b>					<b>1,228.03</b>

<b>DEPARTMENT 0600 SOCIAL SERVICES</b>					
3056	DIST. OF NIPISSING SOCIAL SERV				
2019-0051	March 2019 Levy & Budget Adjustment	20	21-Feb-2019	21-Feb-2019	
5-0600-110					20,354.95
<b>Department Total :</b>					<b>20,354.95</b>

<b>DEPARTMENT 0700 RECREATION</b>					
3052	NEAR NORTH LABORATORIES INC				
3043	Dec 2018 Water Samples	20	21-Feb-2019	21-Feb-2019	
5-0700-182					59.00
3010	WILSON'S BUILDERS SUPPLIES				
1936	Toilet & Supplies	20	14-Feb-2019	21-Feb-2019	
5-0700-135					206.64
<b>Department Total :</b>					<b>265.64</b>

**Council/Board Report By Dept-(Unpaid)**

Date : Feb 21, 2019

Time : 11:00 am

Vendor 01000 To PT00000004

Cash Requirement Date : 21-Feb-2019

Batch All

Bank : 1 To 1

Department : All

Class : All

Vendor	Vendor Name				Batch	Inv Date	Inv Due Date	Amount
Invoice #	Invoice Description							
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 0700	RECREATION							

**Unpaid Total : 32,255.80**

Total Unpaid for Approval :	<b>32,255.80</b>
Total Manually Paid for Approval :	0.00
Total Computer Paid for Approval :	0.00
Total EFT Paid for Approval :	0.00
<b>Grand Total ITEMS for Approval :</b>	<b>32,255.80</b>